Career Opportunity:

Partnership & Engagement Manager

(Permanent Full-Time)

Read this first!
Established in 1973, Interval House is Canada's first shelter for women and children experiencing abuse. We are trailblazers in the campaign for women's empowerment and independence, and we provide innovative, specialized, and transformative services that help to break the cycle of intimate partner violence.
Checkout our website for more details, www.intervalhouse.ca

Interval House embraces challenges and changes. The organization values and encourages new opportunities, being a sector leader and colouring outside the lines. We think it's important to ask ourselves the hard questions: Are we doing what we set out to do? Do the programs and services we offer help women become self-sufficient and break the cycle of violence? As the world changes around us, we need to pivot and change. Are there gaps in our services? Should we fill them ourselves?

Join Interval House's Growing Team:
At Interval House, the life experiences and stories of the women and children we serve inspire everything we do. The Programs team is a group of caring, dedicated staff that provides programs and services that include a 30-bed shelter service, a 24-Hour Crisis Line, a Women's and a Children's Program, and Building Economic Self-Sufficiency programs.

Interval House is seeking:
A career-driven fundraising professional responsible for cultivating partnerships with high-net-worth individuals and organizations to secure significant charitable investments.

The Partnership & Engagement Manager will work collaboratively across the Resource Development team and the wider organization, to help drive the organisation's initiatives and advance its vision of long-term sustainability and effectiveness. This position requires a high degree of commitment in executing the required tasks and responsibilities from a strategic leadership approach.

Key Responsibilities include:
- Liaising with the Resource Development team, develop and manage fundraising strategies, that involve growing and maintaining revenue streams such corporate, foundation, major gift, leadership, planned giving, municipal, provincial and federal government.
- Developing and managing the annual major gifts revenue and expenditure budgets and report on status.
- Actively work with the Executive Team, the Resource Development Team and other managers to gather relevant information for funding and reports to funders and donors.
- Expanding awareness of Interval House, establishing and maintaining new prospects and partnerships.
- Proactively establish and maintain respectful and professional communications with funding partners and agencies, department's team and other departments.
- Coordinate special events.
- Contributing to organisation's communication activities including cases for support, annual reports, website, social media and other activities, when required.

Qualifications and Competencies:
- A minimum of 5 years of progressive experience in fundraising programs with a focus on major gifts through individual donations, sponsorships and corporate relations.
- University Degree, or related college courses and/or professional training in Fundraising Management.
- Strong understanding of the donor relationship cycle as well as moves management principles and major gift development strategies such as cultivation, stewardship, and planned giving, or the equivalent in a business/sales development cycle.
- Strong prospecting and business development skills.

- Excellent communication skills; presentation and interpersonal skills; able to influence, engage, and inspire donors and internal stakeholders.
- Consistently demonstrate accountability, positive and professional behaviour.
- Proven ability to build and maintain lasting relationships with other departments, key business partners and external agencies.
- Ability to manage risks; skilled at balancing factors like time, money, and staffing against the business' goals and complex shifting issues like costs.
- Good judgment and decision-making skills
- Ability to work independently and collaboratively both virtual and in-person within a diverse work environment.
- Consistent ability to demonstrate professional behavior and respect for boundaries.
- Exceptional organizational and planning skills with the ability to effectively manage multiple projects from conception to completion with tightly prescribed timelines.
- Capable of managing emotions.
- Commitment to ongoing professional development and skills training

Job Details:

- Job Type: Full-Time Permanent
- Hours of Work: 35 hours per week
- Salary Range: $85,000 - $93,000 annually (*open to negotiation based on experience in **Major Gifts***)
- Work Arrangement: Fully Onsite, with possibility of hybrid after 6 – 12 months
- Location: Toronto, Ontario

You will benefit from:

- Competitive compensation
- Paid vacation and sick benefits
- Optional RRSP benefits
- Health & Wellness: Employer fully paid Group Insurance benefits including Employee Assistance Program
- Work/Life balance
- Career growth and professional development opportunities

To Apply:

- Email: personnel@intervalhouse.ca
- Attention: Human Resources
- Subject line: **Partnership & Engagement Manager**

Good to Know:

- We thank all applicants and will only contact applicants with the required qualifications and competencies.
- Must have evidence of eligibility to work in Canada and legally fulfilling the requirements of the role.
- All successful applicants must agree to undergo a police vulnerable sector check.
- Interval House demonstrates its commitment to employees' health and wellness, diversity, equity and inclusion, does not condone any form of discrimination and workplace violence whether virtual or onsite.
- Interval House does not use internal AI in its recruitment process.