



**Career Opportunity:**  
**Women's Counsellor – Virtual Services**  
**(Permanent Full-Time)**

Do you want a purpose filled life? Are you looking for work-life balance? Are you enthusiastic about delivering superior services and care to clients? Are you results focused with an emphasis on quality and quantity standards with great attention to detail? Do you thrive in a diverse and change-positive work environment? Do you value a professional, positive, and supportive team?

**Join Interval House's Growing Team:**

At Interval House, the life experiences and stories of the women and children we serve inspire everything we do. The Residential Program team is a group of caring, dedicated staff that provides programs and services that include a 30-bed shelter service, a 24-Hour Crisis Line, a Women's Program, and a Children's Program.

**Job Details:**

The Women's Counsellor – Virtual Services position will report to the Residential Program Co-Manager.

Job Type: Permanent Full-Time

Hours of Work: 35 hours per week

Location: Toronto, Ontario

Expected Start Date: January 2024

**You will benefit from:**

- Work/Life balance
- Competitive compensation
- Employer fully paid Group Insurance benefits
- Employee Assistance Program
- Paid vacation and sick benefits
- RRSP benefits
- Career growth and professional development opportunities

**Do you have?**

- Relevant education and/or experience in providing non-clinical counselling to women experiencing intimate partner violence.
- Knowledge and experience in implementing and administering virtual case plans and program plans.
- Relevant skills and abilities to provide strategic input for a start-up virtual counselling program.
- Knowledge of evolving technologies for providing virtual counselling, networking, and outreach
- Excellent interviewing and documentation and records management skills

**Apply your education/experience and knowledge to make a difference in women's lives by:**

- Educating and empowering clients to develop coping strategies and life skills to overcome the barriers of abuse and become independent.
- Enabling accessibility of long-term counselling services to broader geographical and demographic populations.
- Educating clients on cyber-security and the nuances of technology for their safety and security
- Identifying and recommending opportunities for enhancement and sustainability of virtual counselling services.

**Strengthen your skills and abilities in:**

- Excellent communication skills – written and verbal
- Networking and outreach initiatives
- Identifying counselling software capacity for optimum usage and troubleshooting issues
- Good judgment and decision-making

- Documentation and digital records management and reporting
- Recognizing and maintaining boundaries
- Embracing and positively adapt to changes
- Flexibility and acceptance of challenges/opportunities to develop knowledge and skills
- Identify and manage risks.

**Please submit your cover letter and resume to:**

Attention: Human Resources Subject line: **WOMEN'S COUNSELLOR – VIRTUAL SERVICES**

Email: [personnel@intervalhouse.ca](mailto:personnel@intervalhouse.ca)

Website: <https://www.intervalhouse.ca/careers/>

**Good to Know:**

We thank all applicants, but only applicants with the required qualifications and competencies will be contacted.

Must be legally eligible to work in Canada and must have a valid work permit that allows the candidate to fulfill the requirements of the role.

As a congregate setting, candidates **must** meet Interval House Covid-19 vaccination policy requirements, subject to exemptions within the policy.

All successful applicants must undergo a police vulnerable sector check.

Interval demonstrates its commitment to equity, diversity and inclusion, respect in the workplace and does not condone any form of discrimination and workplace violence.

**Interval House:**

Established in 1973, Interval House is Canada's first shelter for women and children experiencing abuse. We are trailblazers in the campaign for women's empowerment and independence and we provide innovative, specialized, and transformative services that help to break the cycle of intimate partner violence.

Checkout our website for more details, [www.intervalhouse.ca](http://www.intervalhouse.ca)